

## Site Plan – City of Holstein

The following information is required for review of a building permit:

- A complete building permit application;
- A complete site plan for zoning review as detailed below;

***\*\*If you are unable to complete the required information please contact the appropriate persons/professionals who can assist you in completing the required paperwork\*\****

Standard Site Plan Requirements:

It is important that site plans contain all the necessary information for quicker review by staff. If all information is not provided, the application may take longer to process.

**Standard site plans must include the following information:**

\_\_\_\_ Date of preparation and arrow indicating north;

\_\_\_\_ A scale no larger than 1" = 10' and no smaller than 1" = 100';

\_\_\_\_ Name, address, and phone number of the owner of record of the property, applicant, and the person(s) or firm preparing the site plan;

\_\_\_\_ All property lines;

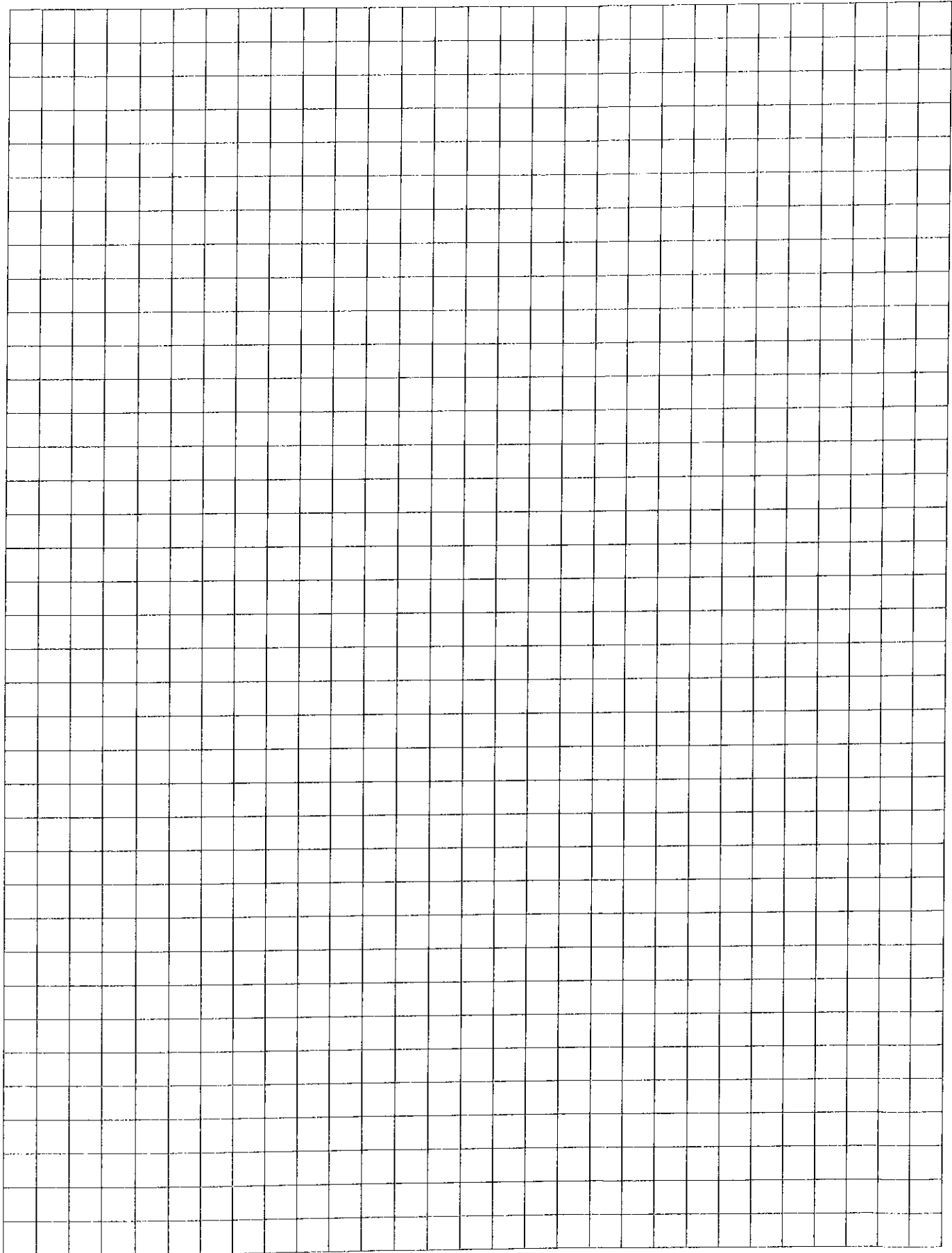
\_\_\_\_ Location and dimensions of all existing structures, driveways, and entrances, distance to all lot lines;

\_\_\_\_ Location and dimensions of proposed structures (including height and overhang), driveways and entrances, distance to all lot lines and existing structures.

### Contact List

**Zoning Official: 712-368-4898**

**Public Works Director: 712-368-2382**



**APPLICATION FOR BUILDING PERMIT**

City of Holstein, Iowa

Owner \_\_\_\_\_ Address \_\_\_\_\_ Number \_\_\_\_\_

Contractor \_\_\_\_\_ Address \_\_\_\_\_ Date \_\_\_\_\_

Valuation (Less Lot) \$ \_\_\_\_\_ Building Use \_\_\_\_\_ Zone \_\_\_\_\_

Building Address \_\_\_\_\_ No. Units \_\_\_\_\_

Lot(s) \_\_\_\_\_ Block(s) \_\_\_\_\_ Addition \_\_\_\_\_

Lot Size \_\_\_\_\_ X \_\_\_\_\_ Area \_\_\_\_\_ Bldg. Size \_\_\_\_\_ X \_\_\_\_\_ Area \_\_\_\_\_ High \_\_\_\_\_

Class of Work: New \_\_\_\_\_ Alter \_\_\_\_\_ Add \_\_\_\_\_ Move \_\_\_\_\_ Demolish \_\_\_\_\_

Unit Description: (One Story) \_\_\_\_\_ (Two Story) \_\_\_\_\_ (One & Half Story) \_\_\_\_\_ (Split Level) \_\_\_\_\_

**Set Back:**

Principle Bldg: Front \_\_\_\_\_ Side \_\_\_\_\_ & \_\_\_\_\_ Rear \_\_\_\_\_

Overhang: Front \_\_\_\_\_ Side \_\_\_\_\_ & \_\_\_\_\_ Rear \_\_\_\_\_

Accessory Bldg: Front \_\_\_\_\_ Side \_\_\_\_\_ & \_\_\_\_\_ Rear \_\_\_\_\_

Fee \_\_\_\_\_

.....  
Please provide a drawing of the proposed structure, including distances to ALL existing structures and ALL lot lines

.....  
*I certify the above to be accurate and true and that I will comply with the codes and ordinances of the City Of Holstein, Iowa.*

**Signed** \_\_\_\_\_

Application approved and permit issued by:

\_\_\_\_\_ City Administrator